

Meeting of the Jersey Care Commission

AGENDA

to be held on **05 February 2025**

09:00 – 12:45

Venue:

Venue: Jersey Care Commission. 1st Floor, Capital House, 8 Church Street and Via Teams

Members of the public are welcome to attend the meeting although at least 48 hours' notice should be provided to enable any appropriate adjustments to be made. Please contact enquiries@carecommission.je or via [01534 445801](tel:01534445801) if you would like to attend. The minutes of each meeting are ratified by the Board at the subsequent Board meeting and are then published on the Commission's website.

Chair: Dr Nigel Acheson (NA)

Commissioners: Lesley Bratch (LB), Dr Kathryn Chamberlain OBE (KC), Jackie Hall (JH), Noreen Kent (NK), Angela Parry (AP), Gordon Pownall (GP).

In attendance: Becky Sherrington (BS), Chief Inspector
Mark Silver (MS), Head of Business and Performance
Malgorzata Ptak (MP), Finance Business Partner (Agenda Item 5)
Tara McNair (TM), Law Advisor
Valter Fernandes (VF), Principal Standards Officer
Amanda Hutchinson (AF), Consultant (Item 9)
Andy Kean (AK), Regulation Officer (Item 10)
Fiona McLaughlin (FM), Deputy Chief Inspector (Item 12)

Minute taker: Lisa Phillips (LP), Executive Administrator
Ewa Robert (ER), Administrator

Apologies:

		Action	Type of Report	Timing	Owner
PART A – PUBLIC					
1.	Welcome, Apologies and Declarations of Interest	Discussion	Verbal	09:00	Chair

2.	Minutes, Matters Arising from Board Meeting held on 20 November 2024 <ul style="list-style-type: none"> Review and approval of Minutes Review of Actions update	Approval	Paper	09:10	Chair
3.	Chair's report	Noting	Verbal	09:20	Chair
4.	Chief Inspector's report	Noting	Paper	09:40	Chief Inspector
5.	5.0 Finance Update Cover Paper 5.1 Finance Update Presentation	Noting	Presentation	10:10	Chief Inspector/ Finance Business Partner
6.	6.0 Risk Update Cover Paper 6.1 Risk Register	Approval	Paper	11:00	Head of Business and Performance
	Break			11:15	
7.	7.0 Scheme of Delegation Cover Paper 7.1 Review of Scheme of Delegation	Approval	Paper	11:30	Chief Inspector
8.	8.0 Business Plan and KPI Cover Paper 8.1 Sign off Business Plan/KPIs	Approval	Paper	11:45	Head of Business and Performance
9.	9.0 Final Handbook Sign off Cover paper 9.1 Final Handbook Sign off 9.2 Accreditation Policy Draft 9.3 Update: SAF, SSRs	Noting and Approval	Presentation	11:30	Principal Standards Officer/Chief Inspector/Consultant
10.	10.0 Summary of children's social work standards and handbook revisions Cover Paper 10.1 Presentation for Revision of children's social work standards 10.2 Revised Social Work Standards	Noting	Presentation	11:45	Regulation Officer

11.	11.0 Key Lines of Enquiry Inspection 2025 Cover Paper 11.1 Presentation for Lines of Enquiry	Noting	Presentation	11.50	Regulation Officer
12.	Inspection Policy Review	Noting	Paper	12:00	Chief Inspector
13.	13.0 Inspection Report Template Review Cover Paper 13.1 Sample report using revised template	Approval	Paper	12:15	Deputy Chief Inspector
14.	Forward Look	Noting	Paper	12:25	Chair
15.	Key Decisions (Summary)	Discussion	Resume	12:35	Chair
16.	Close			12:45	Chair