

**Meeting of the Jersey Care Commission**

**AGENDA**

to be held on **20 November 2024**

09:00 – 12:30

**Venue:**

**Venue:** Jersey Care Commission. 1st Floor, Capital House, 8 Church Street and Via Teams

Members of the public are welcome to attend the meeting although at least 48 hours' notice should be provided to enable any appropriate adjustments to be made. Please contact [enquiries@carecommission.je](mailto:enquiries@carecommission.je) or via [01534 445801](tel:01534445801) if you would like to attend. The minutes of each meeting are ratified by the Board at the subsequent Board meeting and are then published on the Commission's website.

**Chair:** Glenn Houston (GH)

**Commissioners:** Lesley Bratch (LB), Kathryn Chamberlain OBE (KC), Jackie Hall (JH), Noreen Kent (NK), Angela Parry (AP), Gordon Pownall (GP).

**In attendance:** Becky Sherrington (BS), Chief Inspector  
Mark Silver (MS), Head of Business and Performance  
Malgorzata Ptak (MP), Finance Business Partner (Agenda Item )  
Alaistair Jerrom-Smith (AJR), Digital Project Manager (Agenda Item )  
Amanda Hutchinson (AH), Consultant (Agenda Item

**Minute taker:** Lisa Phillips (LP), Executive Administrator  
Ewa Robert (ER), Administrator

**Apologies:**

		Action	Type of Report	Timing	Owner
PART A – PUBLIC					
1.	Welcome, Apologies and Declarations of Interest	Discussion	Verbal	09:00	Chair

2.	Minutes, Matters Arising from Board Meeting held on 18 September 2024 <ul style="list-style-type: none"> <li>Review and approval of Minutes</li> </ul> Review of Actions update	Approval	Paper	09:10	Chair
3.	Chair's report	Noting	Paper	09:20	Chair
4.	Chief Inspector's report	Noting	Paper	09:40	Chief Inspector
5.	5.0 Finance Update Cover Paper 5.1 Finance Update Presentation Outline 2025 Budget	Noting	Presentation	10:10	Chief Inspector/ Finance Business Partner
6.	6.0 Risk Update Cover Paper 6.1 Risk Register	Approval	Paper	11:10	The Head of business and Performance
	Break			11:25	
7.	7.0 Inspection Report Template	Approval	Paper	11:30	Deputy Chief Inspector
8.	8.0 Update on Business and Delivery Plan	Noting	Paper	11:45	The Head of business and Performance
9	9.0 Head of Business and Performance to present the CQC digital analysis	Noting	Paper	12:00	The Head of business and Performance
10.	10.0 Review of Business Continuity Plan	Approval	Paper	12:15	The Head of business and Performance
11.	Forward Look	Noting	Paper	12:30	Chair
12.	Key Decisions (Summary)	Discussion	Resume	12:40	Chair
13.	Close			12:50	Chair