

## FORWARD LOOK AGENDA ITEMS 2023

<b>Standing Items</b>
<ul style="list-style-type: none"> <li>• Declarations of Interest</li> <li>• Review Minutes of previous meeting and associated actions</li> <li>• Chief Inspector's report</li> <li>• Chair's report</li> <li>• Finance Report</li> <li>• Head of Business and Performance Report (risk register and performance)</li> <li>• Projects Update/s (Standards for Care Inspections &amp; IT database for Professional Registration)</li> <li>• Forward Look</li> </ul>

<b>Meeting Date</b>	<b>Item</b>
8 February 2023	<ul style="list-style-type: none"> <li>• Approve Business Plan &amp; KPIs 2023</li> <li>• Approve Budget Build 2023 &amp; Rolling Three Year Budget Build</li> <li>• Draft Annual Report and Accounts (2022) outline</li> <li>• Comms Plan 2023</li> <li>• Inspection Handbook Sign Off</li> <li>• Invite Alastair Jerrom-Smith to present project update</li> </ul>
29 March 2023	<ul style="list-style-type: none"> <li>• Invitation to Minister for Health and Social Care</li> <li>• Summary Report to SPPP (2022)</li> <li>• Approve Annual Report and Accounts 2022</li> <li>• Approve Inspection Handbook</li> <li>• Review of the Commission's publication scheme.</li> </ul>
17 May 2023	<ul style="list-style-type: none"> <li>• Outcome of Public Consultation on Assisted Dying.</li> <li>• Minister for Children and Education, to address the Board.</li> <li>• Digital Project Manager to update the Board</li> <li>• GOJ Policy Lead to provide an update on the Law drafting Instructions for regulation of the hospital, mental health and ambulance services –Workshop.</li> <li>• Lesley Bratch to update the Board on visit to service - Workshop.</li> <li>• Rob Sainsbury, Director General, to meet commissioners – Workshop (provisional)</li> <li>• Assisted Dying Policy Lead, to provide an update on public consultation</li> </ul>
19 July 2023	<ul style="list-style-type: none"> <li>• Review of Closure Guidance</li> </ul>

	<ul style="list-style-type: none"> <li>• House Style Guide Review (Nov 2021)</li> <li>• Six monthly review of Business Plan</li> <li>• Business Continuity Plan</li> </ul>
12 September 2023	<ul style="list-style-type: none"> <li>• Review of Scheme of Delegation (September 2020)</li> <li>• Board Workshop</li> <li>• Review of Complaints Policies (thereafter, two-year cycle)</li> <li>• Review of Escalation Policy (thereafter, two-year cycle)</li> <li>• Chief Executive, Government of Jersey</li> <li>• Outcomes of benchmarking exercise</li> <li>• Review of commissioners' budget, time on island, engagement events</li> <li>• Chair of Partnership Board to address the Board</li> <li>• Invite Executive Director of Safety Quality and Engagement, Isle of Man to the Board</li> </ul>
15 November 2023	<ul style="list-style-type: none"> <li>• Draft 2024 Objectives</li> <li>• Financial Plan</li> <li>• Review of Inspection Policy</li> <li>• Update on Inspections of Social Work / Social Care Services for Children and Young People</li> <li>• Digital Project Manager to update the Board</li> <li>• Invite GOJ policy Lead - amendments or proposed amendments to the Regulation of Care Law.</li> <li>• Valter Fernandes to update the Board on project plan for new regulation</li> </ul>

## FORWARD LOOK AGENDA ITEMS 2024

Meeting Date	Item
February 2024	<ul style="list-style-type: none"> <li>• Approve Business Plan and KPIs 2024</li> </ul>
March 2024	<ul style="list-style-type: none"> <li>• Review of Complaints Policies and Leaflet</li> </ul>
May 2024	<ul style="list-style-type: none"> <li>• Board Workshop</li> </ul>
July 2024	<ul style="list-style-type: none"> <li>• Review of Constitution and Framework Agreement</li> </ul>
September 2024	<ul style="list-style-type: none"> <li>• Review of Escalation Enforcement &amp; Review Policy</li> <li>• Board Workshop</li> </ul>
November 2024	<ul style="list-style-type: none"> <li>• Review of Business Plan Objectives 2023</li> </ul>