

## **Chair's Report**

**15 November 2023**

### **1.0 Meetings with the Chief Inspector**

I have continued regular weekly meetings with the Chief Inspector, by Teams, covering matters impacting on the work of the Commission. I have also met separately with the Head of Business and Performance to discuss the draft 2024 Business Plan and the draft Assurance Framework, both agenda items.

### **2.0 Meeting with Minister for the Environment.**

I met with the Minister and the Assistant Chief Executive, Government of Jersey, on Monday 06 November to discuss Board succession planning. The meeting focused specifically on the vacancies arising due to three Commissioners coming to the end of their first terms of office in December. Minister has approved a second three year term for each Commissioner, i.e., until December 2026. A Ministerial Decision to that effect will be laid before the States Assembly.

### **4.0 Meeting with Strategic Policy Planning and Performance (SPPP)**

The final quarterly liaison meeting of 2023 is scheduled for Tuesday 14 November. A verbal update will be provided at the Board meeting on 15 November and the minutes of the previous Q3 meeting (15 September) will be shared with Commissioners, once approved.

### **5.0 Calendar of Board Meetings (2024)**

The calendar of Board meetings for 2024 is included with the Chair's October update. The Forward Look for 2024 is also included and was revised following our discussion at the September Board meeting. Invitations to key people to attend scheduled Board meetings in 2024 will be issued following the November Board meeting.

## **6.0 Assurance Framework**

The Head of Business and Performance has circulated a draft Assurance Framework combining core elements of governance into a single narrative, providing the necessary assurance that the organisation is meeting mandatory governance responsibilities.

This Assurance Framework, along with our Constitution, Risk Register, Scheme of Delegation and the Framework Agreement with SPPP forms the basis of our governance infrastructure. The Assurance Framework will be helpful in identifying gaps to be addressed and in preparing for any independent audit of our governance systems and processes.

The Assurance Framework is very much a work in progress, to be refined over time. Mark is open to proposals from Commissioners towards strengthening and / or fine tuning the Framework.

## **7.0 Inspections of Services New to Regulation**

The first planned inspection of Child and Adolescent Mental Health Services took place in mid-October over two days. The Chief Inspector will provide an update on how the Inspection was led and delivered and further steps to be followed leading to publication of the Report and recommendations. We are grateful to the Royal College of Psychiatrists who partnered the Commission in both the planning and delivery of this inspection.

## **8.0 Next Board Meeting**

The Commission will meet in Jersey over two days on Tuesday 06 and Wednesday 07 February. Details of the programme for both days will be circulated in advance. Travel arrangements should accommodate a 10.00am start on Tuesday 06 Feb. We will aim to conclude business on Wed 07 in sufficient time to facilitate homeward travel from 1.00pm onwards.