

Meeting of the Jersey Care Commission

AGENDA

to be held on **27 March 2024**

10:00 – 12:30

Venue:

Venue: Jersey Care Commission. 1st Floor, Capital House. 8 Church Street and Via Teams

Members of the public are welcome to attend the meeting although at least 48 hours' notice should be provided to enable any appropriate adjustments to be made. Please contact enquiries@carecommission.je or via [01534 445801](tel:01534445801) if you would like to attend. The minutes of each meeting are ratified by the Board at the subsequent Board meeting and are then published on the Commission's website.

Chair: Glenn Houston (GH)

Commissioners: Lesley Bratch (LB), Kathryn Chamberlain (KC) OBE, Jackie Hall (JH)
Noreen Kent (NK) Angela Parry (AP) Gordon Pownall (GB)

In attendance: Becky Sherrington (BS), Chief Inspector
Mark Silver (MS), Head of Business and Performance
Malgorzata Ptak (MP), Finance Business Partner (Item 5)
Lynne Capie (LC), Communications Lead, Switch Digital (Item 6)
Peter Queen (PQ), Administrator
Sandra Damiao (SD), Administrator

Minute taker: Lisa Phillips (LP), Executive Assistant

Apologies:

		Action	Type of Report	Timing	Owner
PART A – PUBLIC					
1.	Welcome, Apologies and Declarations of Interest	Discussion	Verbal	10:00	Chair

2.	Minutes, Matters Arising from Board Meeting held on 7 February 2024 <ul style="list-style-type: none"> Review and approval of Minutes Review of Actions update 	Approval	Paper	10:05	Chair
3.	Chair's report	Noting	Paper	10:15	Chair
4.	Chief Inspector's report	Noting	Paper	10:25	Chief Inspector
5.	5.0 Finance Update Cover Paper 5.1 Finance Update Presentation	Noting	Presentation	10:45	Finance Business Partner
6.	6.0 Communications Plan Cover Paper 6.1 Communications Plan Presentation	Approval	Presentation	11:05	Switch
7.	7.0 Cover Paper 7.1 Approval of Draft Annual Report & Accounts 2023 7.2 Business Plan (update)	Approval	Paper Verbal	11:20	Head of Business and Performance
	Break			11:30	
8.	8.0 Risk Update Cover Paper 8.1 Risk Register	Approval	Paper	11:40	Head of Business and Performance
9.	Update Project plan for service new to regulation (Hospital, Ambulance and Adult Mental Health Services)	Noting	Verbal	12:00	Chief Inspector
10.	Forward Look	Noting	Paper	12:10	Chair
11.	Key Decisions (Summary)	Discussion	Resume	12:20	Chair
14.	Close			12:30	Chair