

Meeting of the Jersey Care Commission

AGENDA

to be held on **7 February 2024**

09:00 – 13:00

Venue:

Venue: Jersey Care Commission. 1st Floor, Capital House. 8 Church Street

Members of the public are welcome to attend the meeting although at least 48 hours' notice should be provided to enable any appropriate adjustments to be made. Please contact enquiries@carecommission.je or via [01534 445801](tel:01534445801) if you would like to attend. The minutes of each meeting are ratified by the Board at the subsequent Board meeting and are then published on the Commission's website.

Chair: Glenn Houston (GH)

Commissioners: Lesley Bratch (LB), Kathryn Chamberlain (KC), Jackie Hall (JH) Noreen Kent (NK) Angela Parry (AP) Gordon Pownall (GB)

In attendance: Becky Sherrington (BS), Chief Inspector
Mark Silver (MS), Head of Business and Performance
Fiona McLaughlin (FM), Acting Deputy Chief Inspector (Item 6)
Valter Fernandes (VF), Principal Standards Officer (Item 11)
Nina Greentree (NG), Regulation Officer

Minute taker: Lisa Phillips (LP), Executive Administrator
Sandra Damiao (SD), Administrator

Apologies:

		Action	Type of Report	Timing	Owner
PART A – PUBLIC					
1.	Welcome, Apologies and Declarations of Interest	Discussion	Verbal	09:00	Chair

2.	Minutes, Matters Arising from Board Meeting held on 15 November 2023 <ul style="list-style-type: none"> Review and approval of Minutes Review of Actions update 	Approval	Paper	09:05	Chair
3.	Chair's report	Noting	Paper	09:15	Chair
4.	Chief Inspector's report	Noting	Paper	09:25	Chief Inspector
5.	5.0 Finance Update Cover Paper 5.1 Finance Update Presentation 5.2 Options Government Plan Savings	Noting	Presentation	09:40	Chief Inspector
6.	Update on: 6.0 House Style Guide and Inspection Report Template Cover Paper 6.1 House Style Guide 6.2 Inspection Report Template	Approval	Paper	10:05	Acting Deputy Chief Inspector
7.	Data Governance Review	Approval	Paper	10:20	Head of Business and Performance
8.	Business Plan and KPI sign off	Approval	Paper	10.35	Head of Business and Performance
9.	9.0 Risk Update Cover Paper 9.1 Risk Register 9,2 Risk Management Framework	Approval	Paper	10:50	Head of Business and Performance
	Break			11:05	
10.	Update on Annual Report	Noting	Verbal	11:15	Head of Business and Performance

11.	Project plan for service new to regulation (Hospital, Ambulance and Adult Mental Health Services) 11.0 Project Plan Cover Paper 11.1 New Services Care Standards 11.2 Single Assessment Framework	Noting	Verbal	11:45	Valter Fernandes
12.	Forward Look	Noting	Paper	12:00	Chair
13.	Key Decisions (Summary)	Discussion	Resume	12:15	Chair
14.	Board and Chief Inspector Debrief	Discussion	Verbal	12.30	Chair
15.	Board Debrief (Commissioners only)	Discussion	Verbal	12.45	Chair
16.	Close			13:00	Chair