

Meeting of the Jersey Care Commission

AGENDA

to be held on **19 July 2023**

09:00 – 12:25

Venue:

Venue: Jersey Care Commission. 1st Floor, Capital House. 8 Church Street

Members of the public are welcome to attend the meeting although at least 48 hours' notice should be provided to enable any appropriate adjustments to be made. Please contact enquiries@carecommission.je or via [01534 445801](tel:01534445801) if you would like to attend. The minutes of each meeting are ratified by the Board at the subsequent Board meeting and are then published on the Commission's website.

Chair: Glenn Houston (GH)

Commissioners: Lesley Bratch (LB), Jackie Hall (JH) Noreen Kent (NK) Angela Parry (AP)
Gordon Pownall (GB)

In attendance: Becky Sherrington (BS), Chief Inspector
Mark Silver (MS), Head of Business and Performance
Eleanor Burrell (EB), Regulation Officer
Melanie Thomson (MT), Pharmacist Inspector

Minute taker: Lisa Phillips (LP), Executive Administrator
Sandra Damiao (SD), Administrator

Apologies: Kathryn Chamberlain (KC), Commissioner

		Action	Type of Report	Timing	Owner
PART A – PUBLIC					
1.	Welcome, Apologies and Declarations of Interest	Discussion	Verbal	09:00	Chair

2.	Minutes, Matters Arising from Board Meeting held on 17 May 2023 <ul style="list-style-type: none"> Review and approval of Minutes Review of Actions update 	Approval	Paper	09:05	Chair
3.	Chair's report	Noting	Paper	09:15	Chair
4.	Chief Inspector's report	Noting	Paper	09:25	Chief Inspector
5.	Financial Update (as of June 2023)	Noting	Presentation	09:40	Chief Inspector
	Break			09:55	
6.	Review of Closure of Regulated Activity Guidance (annual review)	Approval	Paper	10:05	Chief Inspector
7.	Six monthly review of Business Plan	Approval	Paper	10:20	Head of Business and Performance
8.	Business Continuity Plan (new) 8.0 Cover Paper 8.1 Business Continuity Plan 8.2 Business Impact Assessment	Approval	Paper	10.50	Head of Business and Performance
9.	9.0 Risk Update Cover Paper 9.1 Risk Register	Noting	Paper	11:15	Head of Business and Performance
10.	Children's Social Care Inspection Handbook (new) 10.0 Inspection Handbook Cover Paper 10.1 Inspection Handbook Final	Approval	Paper	11:40	Chief Inspector
11.	Forward Look	Approval	Paper	12:00	Chair
12.	Key Decisions (Summary)	Discussion	Resume	12:10	Chair
13.	Board Debrief	Discussion	Verbal	12.20	Chair
14.	Close			12:35	Chair