

Jersey Care Commission Meeting

Tuesday 29th March 2022

Meeting Summary

1.0 Welcome, Apologies, Introductions & Declarations of Interest

The Chair welcomed everyone to the meeting. There were no apologies, and no new declarations of interests were made.

2.0 Minutes of the Last Meeting, Matters Arising and Review of Actions

The minutes of the 09 February meeting were approved, with some minor amendments. Actions from the meeting were reviewed; three were ongoing and two were closed.

The minute summary was approved.

3.0 Chair's Report

The Chair provided a written report and advised that:

- The Government of Jersey (GoJ) is running a public consultation on fees for the new Regulations for Children's Service, until 08 April. The Commission will issue a formal response.
- The Minister for the Environment has requested that the Commission report on domiciliary care. The Commission will advise the Minister as to the associated costs and proposed timelines in respect of this work.
- Representatives of the Commission met with Sir Derek Myers who is conducting a review of Jersey's Covid response.

4.0 Chief Inspector (CI) Update

CI advised that:

- Following the Improvement Notice served on the Secure Children's Home (SCH) in November 2021, it was re-inspected in March 2022. The unannounced inspection in March 2022, identified 12 areas for improvement (eight had been identified in November 2021).
- A further Improvement Notice has been issued on the 28 March 2022 and will be published on the 31 March 2022.

- Regarding inspections under the new Regulations, CI advised that she is considering sourcing expertise from the Royal College of Psychiatrists (RCP) and the Care Quality Commission (CQC).

5.0 Budget Summary

CI advised the Budget Summary does not yet reflect the Budget Build for 2023, as an intended budget transfer has not yet taken place. This is in progress.

6.0 Projects Update

There are two projects ongoing:

1. Medical Practitioners Cleanse

HGPS confirmed that the cleanse is in progress and that all medical practitioners have been issued with an invitation to confirm or cancel their registrations.

2. Standards for services new to registration

HGPS advised there has been considerable progress since the previous Board, although three sets of Standards remain outstanding.

The RCP may assist the Commission to write the standards for Child and Adolescent Mental Health Service (CAMHS). This project is rated 'amber'.

7.0 Integrated Risk Register

HGPS presented the Integrated Risk Register. One risk relates to a new organisation which the Commission will probably need to register. This is in the process of being pursued.

8.0 Communications update

Sara Felton (SF) joined the meeting. Sara is an independent communications specialist who is supporting the Commission to devise a communications plan. SF discussed a range of options proposed with the intention of raising the Commission's profile.

9.0 Annual Report 2021

HGPS presented the draft annual report. Commissioners agreed that it should be submitted for publication with the proposed revisions included.

10.0 Inspection Process 2021 Feedback Report

HGPS presented Power Point presentation which summarised the feedback received in 2021 from managers and providers of regulated activities, in respect of the inspection process. The responses were largely positive. Respondents provided

suggestions of how improvements might be made, and Chair requested that CI draft a paper in respect of each of the suggestions.

11.0 Business Plan 2022

HGPS presented the business plan. It was agreed that the existing Key Performance Indicators (KPIs) should be amended.

12.0 Review of Complaints Policy

HGPS presented the complaints policies and associated leaflet. Several amendments were proposed and HGPS will make these adjustments.

It was noted that the Commission does not have a whistle blowing policy, and it was advised that one should be developed.

13.0 Forward Look and Any Other Business.

It was agreed there will be an event for service representatives on 17 May 2022 and that Commissioners will be invited to attend.