

## **Jersey Care Commission Meeting**

**Wednesday 12<sup>th</sup> May 2021**

### **Meeting Summary**

#### **1.0 Welcome, Apologies, Introductions & Declarations of Interest**

The Chair welcomed everyone to the meeting. There were no apologies and some amendments to the Declaration of Interests were noted.

#### **2.0 Minutes of the Last Meeting, Matters Arising and Review of Actions**

The minutes of the March meeting were approved. Actions arising from the meeting were reviewed. Two actions were agenda items. Two further actions were ongoing.

The minute summary was approved, with two minor amendments agreed.

#### **3.0 Chair's Report**

The Chair provided a written report and advised that:

- A summary of the key points from the team engagement event on 21 April had been circulated. Further engagement is planned for September.
- The Chair had attended a quarterly governance meeting with the Department for Strategic Policy, Planning and Performance (SPPP) at which matters relating to the Commission's proposed move to alternative office accommodation were discussed.
- The Chair and Chief Inspector had attended a video meeting with the Children's Commissioner and Chair of the Independent Safeguarding Board regarding the Government of Jersey's (GoJ) approach to safeguarding the rights of children, particularly Looked After Children.
- The Chair had attended a video meeting with the independent advisors regarding a review of maternity services arranged by the Health and Social Security Scrutiny Committee.
- The 'think piece' on assisted dying, prepared by the Commission in 2019 has been shared with the Jersey Assisted Dying Citizens Panel.
- A plan is in place to recruit an island-based Commissioner, with interviews taking place in July 2021.

#### **4.0 Chief Inspector (CI) Update**

The Chief Inspector presented a written report and advised that:

- CI had attended the first meeting of a new Regulators' Forum.
- A letter has been sent to all dental practices, reminding dental nurses of the requirement to register.
- A new Professional Registration (Jersey) Law is being drafted and will come into force in 2023. A web-based portal needs to be developed to enable the work associated with this to be undertaken.
- The cleansing of the medical practitioners' register will commence in July and will be completed in October 2021.
- A new Regulation Officer has been appointed who will have responsibility for drafting new Standards for children's services. There are nine new areas which the Commission will regulate, and Standards must be developed in respect of each. The new Regulations are likely to be available for public consultation in July 2021.
- Inspections of all regulated activities are continuing, and the Team has increased the number of unannounced inspections.
- The Team is reviewing the registrations of Individual Care Workers (ICWs) following concerns raised by the Commissioners regarding regulatory oversight in this area.
- There was media coverage of the Overview Report – Children's Care Home Services 2020, published on 16 April. Additionally, the Commission has since escalated further concerns relating to children missing from care.
- The Review of Children's Homes in Jersey conducted by the Independent Children's Home Association (ICHA), has been published. The review identified various areas of concern, some of which had been identified by the Commission previously.
- All 17 GoJ services are now regulated (nine care homes, five day care centres, and three home care services). Four services have now been inspected. The first inspection prompted an escalation, which was resolved swiftly.

#### **4.1 Fee Income Overview Report**

- SPPP will be undertaking a fee review for all arms-length bodies.
- There is currently no fee structure for the registration of health care professionals. It is likely that this will be introduced when the Professional Registration Law is introduced.
- The Chair advised that fee income may need to increase from 2022 onwards, although it is unlikely that the Commission will be in a position where it can meet total expenditure requirements through fee income alone.

#### **5.0 Head of Governance, Policy and Standards (HGPS) update**

The Head of Governance, Policy and Standards presented four documents:

## **5.1 Integrated Risk Register**

HGPS noted that the document has been redesigned following advice received from the GoJ's Head of Risk.

The Board reviewed the amber risks as follows:

- Risk 2, regarding adequate office accommodation. Action is in the process of being taken, to mitigate this risk.
- Risk 4 remains amber, which relates to the need for additional administrative resources assigned to the processing of professional registration renewals for the last three months of each year.
- Risk 6, in relation to the three-year financial plan, remains red. HGPS advised that the current arrangements associated with GoJ systems continue to cause difficulties in generating an accurate financial projection over a three-year period.

## **5.2 Draft Annual Report and Accounts for 2020**

The Board approved the document with some minor amendments. A news release will be issued once the report is published.

## **5.3 Budget Summary April 2021**

It was advised that the Commission is in an underspent position at April (month 4). Expenditure is slightly higher in 2021 in comparison with this point last year. The Commission is also on course to meet all its income projections for 2021.

## **5.4 Process regarding investigating complaints and concerns about registered professionals**

This paper identifies the legislation in which registration is stipulated and each of the roles registrable under the respective legislation. It also sets out the steps which the Commission will take if a concern or complaint is received relating to a health professional, or other registered practitioner.

## **6.0 Rosie Fraser (RF) – Advisory Review**

RF was welcomed to the meeting and explained that her role is an Auditor employed by the GoJ. RF discussed nine recommendations which had been made following an advisory review of the Commission's governance arrangements. Some of the recommendations had already been resolved. Others will take further work by the Commission which is ongoing. Some recommendations relate to areas which are outside of the Commission's direct control. These matters will be discussed with SPPP to formulate a plan.

## **7.0 AOB**

No other business was discussed.

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