

## **Updated Guidance on Delegation of Clinical Tasks**

Registered managers are responsible for:

- ensuring that their staff work within the boundaries of their organisational policies
- ensuring staff have received the appropriate training and have been assessed as competent prior to carrying out any care/support or clinical task unsupervised
- authorising requests by Registered Nurses/Health Care Professionals to delegate clinical tasks to their staff where this is appropriate and in line with their organisational policies and insurance arrangements

It is permissible for some clinical tasks to be delegated to care/support workers by a Registered Nurse or other Health Care Professional. The list of tasks is provided in the document: **Personal Care and Clinical Tasks Guidance for Adult Social Care** which is available at: <https://carecommission.je/wp-content/uploads/2019/03/JCC-Guidance-personal-care-and-clinical-tasks-adult-social-care-ratified-20190314.pdf>

The form: **Clinical Skill Competency Confirmation and Agreement** (Appendix 2 of the Guidance document), must be completed by the professional who is making the delegation. The original must be signed and kept in the person's care records (in the person's home/at the care home). A copy must also be retained by the employer of the professional who is making the delegation and should be stored alongside any care records held by that organisation in respect of the care receiver.

Clinical tasks may be delegated by either:

- a Nurse/Health Care Professional who works in the same organisation as the care/support worker to whom the task is being delegated
- a nurse/health professional who does not work in the same organisation as the care/support worker to whom the task is being delegated

However, tasks can only be delegated to a care/support worker not employed by the delegating Registered Nurse/Health Care Professional's organisation if either:

- they are employed by a registered provider – or
- are individually registered under the Regulation of Care (Jersey) Law 2014.

The Registered Nurse/Health Care Professional must gain written permission from the care/support worker's manager/employer to delegate the task. This should be done on the document **Clinical Skills Competency Confirmation and Agreement**.

**March 2020**