

Jersey Care Commission Meeting

Wednesday 4th September 2019

Meeting Summary

1.0 Welcome, Apologies, Introductions & Declarations of Interest

The Chair welcomed all present and noted there were no declarations of interest.

2.0 Minutes of the Last Meeting, Matters Arising and Review of Actions.

The minutes of the July meeting were approved with three minor amendments. One action was noted as complete; another was rescheduled for completion by the time of the January Board.

Matters arising included:

- Two policies are to be available in draft form in time for the November Board meeting.
- The Code of Practice in respect of piercing and tattooing is to be scheduled for discussion at the January Board

3.0 Chair's Report

- Francis Oldham's report on the progress made by Children's Services will be made public on 23 September.
- The Chair provided an update relating to three meetings which he has attended: with the Minister for Children; Strategic Policy, Planning and Performance and the Honorary Chair of Jersey Disability Partnership, respectively.

4.0 Chief Inspector Update

The Chief Inspector spoke of her first few days in post and of how she has set out a series of priorities. These include ensuring the planned inspection and registration work is completed by the end of 2019.

5.0 Head of Governance, Policy and Standards (HGPS) Report

The Head of Governance, Policy and Standards advised that:

- There remains one service which is yet to submit application documentation.
- There are a significant number of services which have not completed the registration process. The Chair and Chief Inspector have been made aware of this.
- Recruitment is ongoing in respect of a part-time and a full-time role in the team.

- The roles which are currently funded on a temporary basis will not receive recurrent funding. Therefore, these roles will need to be funded directly by the Jersey Care Commission.
- A draft Escalation, Enforcement and Review policy was submitted for consideration. A series of amendments were proposed to this. It was agreed that this could be used as a working draft alongside advice from Law Officer's Department.
- An Operational Risk Register was submitted for consideration. This was approved subject to a series of amendments.
- An update was provided in respect of the Young Care Experienced Inspectors project. Although the Board remains open to this proposal, further consideration is needed before it can be progressed.
- An amended Complaints Policy was submitted for consideration. This was agreed with two amendments.
- A Memorandum of Understanding with the Safeguarding Partnership Board was presented for consideration. One amendment was made. The Chief Inspector was asked to contact the new Chair of the Safeguarding Partnership Board to progress.
- The Head of Governance, Policy and Standards provided an update in respect of other memoranda of understanding.

6.0 Budget

The Board raised concern in respect of uncertainty surrounding current income set against the increasing expectations of the Jersey Care Commission. The Board proposed to seek guidance from the Policy Officer for Strategic Policy, Planning and Performance in respect of agreeing priorities for the Jersey Care Commission.

7.0 Review of Strategic Risk Register

The Board considered the strategic risk register and made several amendments including the addition of one risk: unforeseen constraints within Regulation of Care Law which may impact adversely upon the ability of the Jersey Care Commission to fulfil its functions.

8.0 Papers for Noting

- An overview of the Jersey Public Services Ombudsman consultation document was provided. One Commissioner will attend the public session on 9 September.
- The Strategic Policy, Planning and Performance reorganisation consultation was in process. An update was provided in respect of this. The Chair agreed to write to the Director General of Strategic Policy, Planning and Performance outlining Jersey Care Commission's response.

9.0 Plan Workshop 9 October

The Chair introduced a discussion of the workshop. It was agreed that the main focus would be upon the production of inspection reports but that there would be time made available to discuss each of the Mission, Vision and Values statement; Frances Oldham's report and the verbal feedback from the Ofsted inspection.

10.0 Any Other Business

There was one minor item of other business.

October 2019