

## **Jersey Care Commission Meeting**

**Wednesday 3<sup>rd</sup> July 2019**

### **Meeting Summary**

#### **1.0 Welcome, Apologies, Introductions & Declarations of Interest**

The Chair welcomed all present and noted there were no apologies and no declarations of interest.

#### **2.0 Minutes of the Last Meeting, Matters Arising and Review of Actions.**

The minutes of the May meeting were approved with two minor amendments. One action was noted as complete:-

Matters arising included:

- A range of policies are required. The most pressing of these include an escalation, enforcement and representation policy, a draft of which is requested in time for the September Board meeting.
- The Code of Practice in respect of piercing and tattooing is to be scheduled for discussion at the January Board

#### **3.0 Chair's Report**

- The Chair advised that he and the Chief Inspector Designate (CId) had met with the outgoing Head of Professional and Care Regulation in order to effect a handover.
- He, the CId and the Head of Governance, Policy and Standards (HGPS) had met with both the Director General and Director of the Strategic Policy, Performance & Population (SPPP) as well as the Legal Advisor who provides legal advice and guidance to the JCC.

#### **4.0 Head of Governance, Policy and Standards (HGPS) Report**

The HGPS advised that:

- One provider has not met the deadline for registration. However, there are mitigating circumstances surrounding this and the team continue to work with the provider. All other providers have met the deadline.
- A deficit is predicted in the budget at year end. SPPP have been appraised of this.
- There is a need to expedite recruitment due to a staff member resigning her post.

## **5.0 Six Month Report for SPPP**

The HGPS delivered a six monthly report as required by SPPP. Twelve amendments were agreed. Subject to these amendments, the report was approved by the Board.

The Chair advised that the Memorandum of Understanding with SPPP is due for review in January 2020 and should be presented to the November Board in preparation.

## **6.0 Authorisation of Inspectors**

The Board considered and approved a paper which authorised both the HGPS and the Chief Pharmacist to enter and inspect premises. In the latter case this is subject to the HGPS and Cld meeting with the Chief Pharmacist.

## **7.0 Report on progress with Children's Social Work Inspection Services**

A report was submitted by the Director General of Children, Young People and Skills. The report explains how the Children's Service is working towards the recommendations in the 2018 JCC inspection report.

## **8.0 Young Care Experienced Inspectors Project – proposal update**

It is proposed that a small number of young inspectors come to Jersey from Scotland. This was agreed in principle although it was determined that additional preparatory work would be needed prior to the visit. Provided that all preparatory work has taken place, the Board are content for the Cld to progress this work when she takes up her post.

## **9.0 Standing Item: Review of the Risk Register**

The Strategic Risk Register was reviewed and updated by the Board. An Operational Risk Register will be presented at the September Board by the HGPS.

## **10.0 Papers for noting from Egress**

The Commissioners discussed three papers which had been submitted for consideration. These are:

- RSPH report on Regulation of Cosmetic Procedures
- Commissioner for Children and Young People (Jersey) Law 201-
- Minutes of Children's Strategic Partnership Board

## **11.0 Any other business**

It was agreed that the Chair would draft a letter thanking service providers for their work in preparing for registration.

It was suggested that the profile of the JCC may need to be raised and as part of this initiative, the HGPS will create a Communication and Development Strategy.

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