

## JERSEY CARE COMMISSION

### Meeting of the Jersey Care Commission

#### AGENDA

to be held on **14 March 2019**

08:30 – 14:10

**Venue:** Training Room, First Floor, 23 Hill St, St Helier

**Chair:** Glenn Houston (GH)

**Commissioners:** Ann Abraham (AAb), Alison Allam (AAI), Siân Walker (SW), Lisa Jacobs (LJ)

**In attendance:** Christine Blackwood (CB) Head of Professional and Care Regulation,  
Claire White (CW), Policy Principal  
Rachel Williams (RW) Director SPPP – item 5  
Luisa Rodrigues (LR) Manager SPPP – item 6  
Sam Goulding (SG) Programme Manager Information Services – item 7  
Geoff Gurney (GG), Regulation Officer – item 15 & 18

**Note taker:** Mandy Bates (MW)

		Action Required	Type of Report	Timing
PART A – PUBLIC				
	Welcome, Apologies, Introductions and Declarations of Interest	noting	Verbal	08:30
	Minutes, Matters Arising from Board Meeting held on 7 November 2018 <ul style="list-style-type: none"> <li>Review of Actions– update</li> <li>Minute Summary</li> </ul>	Information Information	Verbal Paper	08:35
	Chair's update:- <ul style="list-style-type: none"> <li>Chief Inspector Recruitment</li> </ul>	Information	Paper	08:50

	Head of Professional and Care Regulation update <ul style="list-style-type: none"> <li>• New provider registration applications</li> <li>• Head of Governance, Policy and Standards</li> <li>• JCC Website</li> <li>• Social Work Degree</li> </ul>	Information	Verbal	09:15
	Links with States of Jersey <ul style="list-style-type: none"> <li>• Rachel Williams from SPPP to attend</li> </ul>	Information	Verbal	09:30
	Finance <ul style="list-style-type: none"> <li>• Luisa Rodrigues Finance Manager SPPP to attend</li> </ul>	Information	Verbal	10:00
	Professional Registration Online registration <ul style="list-style-type: none"> <li>• Sam Goulding to attend</li> <li>• Digital ID verification</li> </ul>	Decision	Paper	10:20
	Complaints Procedure <ul style="list-style-type: none"> <li>• Discussion Paper</li> </ul>	Discussion	Paper	10:40
	Operational Policies and Guidance <ul style="list-style-type: none"> <li>• Registration Policy</li> <li>• Clinical Tasks Guidance</li> </ul>	Decision Decision	Paper	11:00
	Safeguarding Partnership Board MOU	Decision	Paper	11:15
	Standing Orders <ul style="list-style-type: none"> <li>• Revised meetings in public section</li> </ul>	Decision	Paper	11:30
	Business plan <ul style="list-style-type: none"> <li>• 2019 objectives</li> </ul>	Decision	Paper	11:45
	Review of Risk Register	Decision	Paper	12:00
	Lunch			12:15
	Inspectors by experience scoping paper <ul style="list-style-type: none"> <li>• Proposal to recruit care experienced young people to support inspection</li> </ul>	Discussion	Paper	12:45
	AOB			13:00
	Date of next meeting and forward look			13:10